

Programs from CopperHead Software that you can download.

Shareware versions of all CopperHead Software programs are available on most major on-line services (America Online, CompuServe, and Internet).

e-CATALOG™ is a pair of stand alone applications that lets you create an "electronic" catalog of your products and distribute the catalog to your customers. Send your catalog out on disk, be able to e-mail it or even put it up on bulletin boards. Open your business up to a whole new world of customers.

If you have a catalog now then you have all of the information ready somewhere in a page layout program, Microsoft Word, PageMaker, Quark, whatever. Special effort was made in the design of this program so that you could just cut and paste both text and picture from your existing catalog in the page layout program directly into e-CATALOG.

You can change some of the field names and column headers so you can customize e-CATALOG to your business. Instead of "Item#" have "ISBN#", replace Product name and Mfg. with Title and Publisher, instantly e-CATALOG is now set up for book sellers. This version also allows items that do not appear on the price list but can be printed out for special instructions, dealer applications, information about your company, or even forms for custom orders where the buyer could specify a color, size and style.

For the sales persons on the road with their PowerBooks, e-CATALOG will now maintain PO histories and reprint individual POs. For the company that wants to put their catalog on disk in the hands of teachers there is the new payment choice of "Government/School P.O.". For the mail order gift catalog company the PO now accommodates both ship to and bill to addresses.

Features:

- * Two programs - one for making your catalog and one for distribution with your information
- * Prints the Purchase Order for the customer
- * Records credit card information for Fax orders
- * 8000 character description or set of specifications for each item
- * Allows you to attach a picture of the item
- * Both retail and wholesale - your dealers get a special code to display the dealer prices or you can specify a catalog with no wholesale prices
- * Prints specification sheets
- * Set up so you can just cut and paste information from your existing

catalog layout program

- * Exports and imports catalog information
- * Both single units and case sales are supported.
- * Complete operations manual included that you can print or search with a "Find" function.
- * Built on a fast "c-tree" data base engine with more capacity than you have disk space.
- * Allows you to customize the column headers and field names.
- * Has informational only items that do not print on the price list.
- * Maintains a historical data base of completed purchase orders.
- * Reprints old purchase orders.
- * Separate Bill To and Ship To addresses.
- * Shareware \$49, register with a credit card by fax.

Computer files have an amazing life span frequently 5-20 times that of printed material. e-CATALOG will print the volume and date of the catalog on all spec sheets and purchase orders to avoid you having any hassles about future price changes with customers that have old copies of your catalog.

QwikBILL™ is an ultra simple invoicing / Bidding / Accounts Receivable program. It was design to allow small service firms, contractors, and other independent providers of services, such as consultants, a quick and easy method of keeping track of sales, bids and accounts receivable. No general ledger account numbers and no inventories. Just point and click billing. ("QwikBILL™" was a 1994 MacUser Interactive Shareware Award finalist.)

To use your own custom letterhead create it first in a "Draw" program that can save as "PICT" files. When you are happy with your drawing just select it, copy it to the clipboard, open "QwikBILL", and Paste it into the Invoice and/or Statement box on the PICT letterhead window.

QwikBILL will also create United Parcel Service entries for the QuickSHIP program. \$49

QwikTEXTBILL™ is identical to regular QwikBILL except it is set up to use one large text field for the invoice and it can have a 7x10 inch picture background for invoices and statements. \$49

QwikBILL™ (UK) is identical to regular QwikBILL except it is set up to use the British date format (dd/mm/yy). For users in the UK, Canada and Australia.\$49

QwikMAILIST™ is a complete mail list manager with label printing that can access the customer information in the QwikBILL files. You can have it create a mailing list by items purchased, invoice date, zip code, etc. Five types of labels are supported including using a custom drawing as your

background and label printer shipping labels. Note that "QwikMAILIST" can contain an entire database of different shipping labels and will use whichever one you have selected. \$19

QwikBILLTIME™ is a time billing program for people that do consulting. It maintains time-in, time-out and a database of the notes from each conversation. In addition, this program can create an invoice for the QwikBILL application. Invoices created by QwikBILLTIME are recorded in the QwikBILL files as "Invoices on Hold". Just open the QwikBILL program review (or edit) the invoices and print them as regular invoices. This automatically adds them to the accounts receivable. \$29

QwikAUTOBILL™ is an auto billing program that allow you to store a list of recurring bills that must be invoiced to clients or renters on a regular basis. You create an AutoBill for a client, just like a QwikBILL invoice, and assign it to a billing set. Once a month (or at any interval your choose) you tell QwikAUTOBILL to create invoices for the set. It will then go through and create QwikBILL invoices for each AutoBill in the set. This automatically adds them to the accounts receivable in QwikBILL. After the invoices are created you have the option of batch printing them. (You could also use this program for just batch printing regular QwikBILL produced invoices). Requires at least a 640x400 pixel monitor (PowerBook screen or larger). \$49

TimeClock&SignOut™ (SK SignOut™) is a stand alone application that works like a sign in/sign out board. Helps keep track of who is where, etc. It also functions as a time clock allowing employees to clock in and out. There are reports and exports of tab delimited text files of the time clock file. In addition this program is also an in-house e-mail system.

This little utility operates at four levels depending on the original password level assigned to an employee:

At the highest levels (4 -9) the employee can only look at the board and make changes in his own status.

The middle level (2 &3) allows changing another person's sign in/out status (such as the receptionist).

Levels 5-2 do not allow access to editing or exporting the time clock file.

Levels 1 is for professionals and allows time clock file reports, editing and export.

Level 0 is the only level where you can set up new employees, change password levels and get into Preferences.

Use the "More than one person may access time clock from a single computer" button in Preferences if you are going to specify that one computer is to be used for the time clock. The alternative is that only the person that originally started the program will be allowed to punch the time

clock so there must be a copy of the program on all computers on the network. \$19 per computer.

SK Time Clock™ - is a stand alone application employee time clock allowing employees to clock in and out. There are reports and exports of tab delimited text files of the time clock file. \$19 per computer.

QwikCONGRESS™ is a complete database of the members of the 104th U.S. Congress and Governors with letter, mailing label and envelope printing. (The Congress elected 11/08/94.) \$19 per computer

QuickLOOKups™ is a UPS shipping charges calculator for the Macintosh. It was designed for the business or individual that does United Parcel Service shipping but averages less than the 20 or so packages a day needed to justify using a full UPS manifest system. The QuickLOOKups program works as a fast shipping charges calculator that can work as a desk accessory under System 7. It handles both domestic and international UPS shipping. \$39

Features:

- *** Quick calc UPS shipping charges calculator
- * Minimum, maximum, percentage handling charge
- * Fixed amount handling charge
- * Finds UPS USA rate and zone from the zip code entered
- * Allows all UPS shipping types
- * Handles Saturday delivery charges
- * GroundTrac charges
- * COD charges
- * Blue label letter packages
- * Allow you to add handling charges by fixed amount
- * Percentage handling charges with minimum and maximum
- * UPS Ground & Air USA
- * UPS Ground & Air Canada
- * UPS International Air
- * Computes dimensional weights
- * Rate chart for shipping originating in any of the 48 contiguous states
- * Fast "c-tree" filing system
- * Runs on all Macintosh computer from the Macintosh Plus up.
- * "Fat" version for 680xx Macs and Power PC.

QuickSHIP™ is a full UPS manifest program has manifests and labels that have been approved by United Parcel Service. The program is actually two programs in one. At one level the QuickSHIP™ program works as a fast shipping charges calculator that can work as a desk accessory under System 7. At the other level it is a complete computer manifest system that handles both domestic and international UPS shipping. It also allows you to fill out, store and print short form Bills of Lading for trucking companies.

This shipping information is added into the client shipping histories. If you can use any of these, then check this one out. \$99

Features:

- *** Quick calc shipping charges calculator
- * Minimum, maximum, percentage handling charge
- * Fixed amount handling charge
- * Finds UPS USA rate and zone from the zip code entered
- * Allows all UPS shipping types
- * Handles Saturday delivery charges
- * GroundTrac rates
- *** Full UPS manifest system
- * UPS Ground & Air USA
- * UPS Ground & Air Canada
- * UPS International Air
- * Fast "c-tree" filing system
- * Prints C.O.D. tags (Dot Matrix printer)
- * Prints UPS manifest and summary (DM or laser printers)
- * Prints shipping labels (DM or laser printers)
- * Tracks C.O.D. collections
- * Customer/Client data base
- * Import/export of Client files
- * Imports manifest information from other programs
- * Calculates dimensional weight
- * Reads digital platform scales
- * Hazardous Materials (optional)
- * Can create, print and maintain a history of short form Bills of Lading for trucking company shipments.
- * Integrates both Bill of Lading shipments and UPS shipments into a single complete shipping history for a customer.
- * "Fat" version for 680xx Macs and Power PC.

QwikRAFFLE™ allows you to print books of raffle tickets. Design your own ticket, stubs and covers in a "Draw" program and drop them into the QwikRAFFLE program for printing, setting the order and numbering. Can also be used for creating numbered admission tickets. \$19

Bill-IT

List : BILLING, INVOICING, ORDER ENTRY, BIDS, PACKING SLIPS, STATEMENTS, ACCOUNTS RECEIVABLE, MAILING LABELS, SHIPPING, UPS, INVENTORY

Author: ShopKeeper Software

Equipment: Macintosh Plus or higher with hard disk and printer

What It Does:

Bill-IT is an extremely fast integrated billing system for small businesses or organizations. Invoices which allow up to 60 lines, accounts receivable and automatic billing are key functions of this product. The billing screen looks much like an invoice and as you enter a customer number it automatically brings to the screen the customer name, billing information and discount levels, and the current balance due. It will also create files for direct import into the "QwikSHIP" UPS manifest program.

Bill-IT is ideal for a business that has less than 8,000 customers and 8,000 inventory items. Many accounting packages provide for limited invoicing functions but Bill-IT is designed to handle these functions in a much more sophisticated and automated fashion. An end-of-month summary is created for use with your check writing or accounting program.

Inventory record files are maintained in which you can record item number, descriptions, manufacturer and vendor information, cost, selling price, quantity on hand, reorder point, and the MTD and YTD sales of the item. Items need not be merchandise. Items can be hourly labor charges, fees, lessons, memberships, or subscriptions. Automatic billing is also a very important function of Bill-IT. You can set an item to be billed at intervals from daily to yearly.

All transactions are immediately recorded to disk for maximum safety. When you quit out of Bill-IT you have the option to immediately make compressed backup copies of your files on floppy or hard disks. The program provides a complete audit trail and information can be exported as text files for other uses. In addition to invoicing and accounts receivable, Bill-IT is able to handle back order, special orders, packing slips, and layaways.

Cashier reports and a variety of sales reports are automatically created at end-of day and end-of-month closing. Aging of accounts receivable reports and printed statements are also featured. Memo fields and customer codes allow your Bill-IT to also be used to create mailing lists and labels for customers that meet special criteria.

Bill-IT is a very inexpensive solution to your invoicing and accounts receivable billing needs. As your needs expand, you can move to ShopKeeper Plus or ShopKeeper Multi-User versions and work from the same historical information and transaction files that were created by Bill-IT.

If Bill-IT is more than you need then we suggest you take a look at using the combination of the two shareware programs "QwikBILL" and "QwikMAILIST". These programs also link with the "QwikBILLTIME" time

billing program.

When you register your Bill-IT program you will receive by return mail the latest version of the program, a disk full of useful utility programs and a 172 page reference manual.

Checks&Ledger™

Easy to use checkbooks and mini-general ledger program. \$39

Features:

- * Unlimited number of checkbook or credit card accounts
- * Reconciles checkbooks
- * Profit and Loss statement
- * Balance Sheet
- * Import/Export of data to and from spreadsheets or data bases
- * Recurring expenses
- * Checks split in up to 10 different categories

Pro Card Trader™

Data base for virtually all collectables like baseball cards, TV cards and stickers. \$25.

Features:

- * Unlimited number of series and cards within each series
- * Will hold the actual scanned pictures from both front and back of sports cards
- * Both cards and other collectables are supported
- * Maintains cost, appraised value and selling price on each card
- * Makes reports by cost, value or a catalog with no prices
- * Import/Export of data to and from spreadsheets or data bases

CS Library™

CS Library (CSL) is a program for the control of small libraries. It is set up to use and print bar coded patron ID cards and bar codes on the books for check in/out of materials. Bar code readers are optional since any information normally scanned in by a bar code reader may also be typed in.

A bar code label is created for each book and each patron. The patron label is usually then attached to the patron's library card. CSL uses inexpensive standard one inch continuous mailing labels for use with a dot matrix printer like the ImageWriter. For laser and inkjet printers CSL uses standard 3 across 10 down sheets of laser labels. \$49.

The system is set up so that it may be used in the traditional way, where the librarians check out every book, or it can be used as an honor system checkout. In the latter case the patron merely scans his or her library card

bar code then scans the bar code on each book they are checking out. Because CS Library is set up for the honor system it will always open up directly to the "Check Out" window. Other librarian functions are then accessed from the Options menu with a password and cannot be used by the patron. (Use the password "mn" until you set up your own.)

There is a "Find" button on the Check Out window. Pushing this button brings up a search catalog window to help the patron locate a particular book. After a patron has entered their ID in the "Your ID" field they can hit the "List" button to get a complete list of all items that they have checked out. If you have a printer attached to the computer they can also print out this list.

Checking in returned books is a librarian function and is accomplished by merely scanning (or typing) the bar code label ID of the returned book. CS Library takes care of the rest of the record keeping. \$49

SK Modules

SK Modules (ShopKeeper Modules) is a series of interconnected applications for business. It is our belief that a business should have all of its data available on a single data base but that you do not need some enormous and confusing application that tries to do everything. In a multi-user network server situation the employee need only have the modules on their computer that they actually use. The receiving department only needs "SK Receiving", a cash register only needs "SK Cash Register". (You might want to put "SK Time Clock" on all computers for time clock, sign in/out and in-house e-mail.) No need for an employee to learn anything that does not directly effect their job and nine password levels insures that the employee only has access to the modules that you allow.

Requires:

- Macintosh with at least 8 megabytes of real RAM.
- Monitor with at least a 640x400 pixel screen, PowerBook or larger. (There is a version of SK Cash Register that will run on 9" monitors.)
- System 7.0 or higher.
- Hard disk with at least 40 megabytes free.
- Removable hard disk or tape drive for backups.
- Ethernet (Multi-user and Network file server versions only).
- 14,400 baud, or higher, modem with either Internet connection or America Online (for tech support and updates)
- Disinfectant™ virus protection software.
- Optional - MacAuthorize™ for credit card verification.

All SK Modules that are shipped are fat binary (680xx or Power PC native

code). The downloadable shareware single user test versions are 680xx code these can be found on:

America Online: Computing->Business Forum

CompuServe: GO MACAP

Internet: <http://www.copperhead.com/copperhead>

The modules at this time are:

- SK Cash Register (cash register program that links with the invoicing module)
- SK Mailings (creates shipping or mailing labels from information in the SK Invoice files)
- SK Invoice (invoicing / order entry program and the accounts receivable)
- SK InvoiceQ (invoicing / order entry and the accounts receivable program for service firms)
- SK Receiving (purchase orders, receiving and accounts payable)
- SK Manager (used for setting up passwords and converting the register tape file to SK Invoices. Also needed in the multi-user versions to reindex and pack the files)
- SK SignOut (full employee time clock, sign in/out board and in-house e-mail)
- SK AutoBill (recurring billing like rents, annual dues or weekly standing orders.)
- SK Reports (end user requested reports of SK Modules information. Also has the End of... report.)

ShopKeeper Modules come in three flavors, single-user, multi-user, and network file server. All are built on a high speed "c-tree" data base engine that was ported over from mainframe computers.

Single-user- In the single user version only one module can be operating on one computer at a time. All SK Module programs and the "Files" folder are in a single folder that can only be operated on that computer. (You may have both the SK Cash Register program and one other module, like SK Receiving, open at the same time. This is so you can be working on a purchase order then just switch to the SK Cash Register program to check out a customer without losing your work on the purchase order.)

Multi-user - All of the SK Module programs and the "Files" folder are in the same folder on the server computer. Client computers can connect to the server computer and open any of the multi-user programs then operate them from the client computer. Each multi-user program reads and writes to the data files directly.

A multi-user program must actually move each record (or index) across the network, check and see if it is the one it is looking for, then get the next record. This is not the most efficient method for multiple computers but under certain circumstances it may be preferable to the network file server. The only time a multi-user system is a better choice than a network file server is when you have a situation where the server computer must also be used as the primary work station and the client computers do not have to do extremely heavy disk input/output. A small retail store with two or three computers where the main computer is also the place where the manager does the ordering and reports would be one such situation.

Network file server - A separate file server program called NetSERVE is in the folder on the server computer with the "Files" folder. This NetSERVE program does all of the disk reads and writes. The SK Module applications actually sit on the hard disk of the Client computer. When a SK Module program is started it searches the network for the NetSERVE program. The module application sends requests for information to NetSERVE. NetSERVE gets the information from the data files then sends it back to the application that requested it. When the module application needs to write something back to the files the information is actually sent to the NetSERVE program which then writes the information to the files.

Network file servers are the most efficient method of handling information in data files that must be used by several people at the same time. The reason is that the program requesting the information need only send the request over the network. The file server program then searches the files and sends only the requested information back over the network. The actual reading through all the available information is done by the file server program on the computer with the files and involves no network activity while it is searching.

Partial List of Features

SK Invoice

- * Minimum, maximum, percentage handling charge
- * Fixed amount handling charge
- * Fast "c-tree" filing system
- * Service Charges on overdue invoices
- * Unlimited number of lines on an invoice
- * Unlimited customer file records
- * Unlimited inventory records
- * Unlimited number of price schedules
- * Can link directly with the UPS manifest program SK QuickSHIP
- * Color/Size/ Style matrix
- * Tracks serial numbers
- * Unlimited bundle components

- * Prints shipping labels
- * Links to MacAuthorize™ program for credit card verification

SK Mailings

- * Mail list manager that shares files with the SK Invoice program
- * Allows a database of PICT files to be used as shipping labels
- * Birthday labels
- * Create a lists of every client that purchased a specific item
- * Allows a complete data base of memos or letters to each client

SK Cash Register

- * Sales slips set up to go to a 40 column receipt printer (either direct drive or with print driver).
- * Will open a cash drawer
- * Cash reconciliation
- * Both "X" and "Z" reports by cash drawer
- * Password lock protected so clerk can walk away from register at any time to help a customer.
- * Allows data collection of color/size and serial numbers.
- * Works with bar code readers
- * Eleven payment type and charge type options
- * High speed searches for unknown inventory item numbers and/or customer ID's.
- * Allows clerks only minimal access to critical business information.
- * Batch updating of the main inventory and sales files.
- * Every transaction marked with a code for the clerk that entered it.
- * Complete "Using..." manual on disk that can be printed or searched with a "Find".
- * Links to MacAuthorize™ program for credit card verification

SK Receiving

- * Full accounts payable program
- * Create Purchase Orders for a vendor
- * Receive the merchandise you are purchasing for resale
- * Create a recommended purchase order for you based on information that you have in the inventory
- * Converts the P.O. to a Vendor invoice
- * Create bar coded price labels for an entire vendor invoice or just one item.
- * Sets up items to be rented

SK SignOut

- * Sign in / sign out board with comments
- * In-house e-mail with picture transfers
- * Full time clock features
- * Five password levels
- * Receptionist can sign people in and out or change their comments

- * One computer can be used as the time clock or it can be used on a network
- * Time clock records can be printed out for one employee, one department, or all employees by date range.
- * Editable time clock records by manager to fix the "employee that forgot to check out"
- * Exports time clock records for direct import into CheckMark Payroll program.
- * Exports time clock records in tab delimited format for spreadsheets and data base programs.
- * Employees can review their time or change their passwords.
- * Pay period report computes overtime and regular hours.

SK Module Price List

A basic set consists of: SK Invoice, SK Manager, SK Reports, SK Receiving, SK Mailings and reference manual. All SK Modules that are shipped are fat binary (680xx or Power PC native code).

Single user

Buy

Basic Set
\$520.00

SK Cash Register
\$75.00

SK AutoBill
\$75.00

SK Time Clock
\$35.00

Annual tech support & updates
\$99.00

Multi-user

Buy

Basic Set
\$1,195.00

SK Cash Register (each)
\$175.00

SK AutoBill
\$175.00

SK Time Clock
\$150.00

Annual tech support & updates
\$199.00

Lease (price per year, minimum two years)

Basic Set
\$600.00

SK Cash Register (each)
\$75.00

SK AutoBill
\$75.00

SK Time Clock
\$55.00

Annual tech support & updates.....Included

Network File Server (basic set includes file server software)

Buy

Basic Set
\$1,395.00

SK Cash Register (each)
\$175.00

SK AutoBill
\$175.00

SK Time Clock
\$150.00

Annual tech support & updates

\$199.00

Lease (price per year, minimum two years)

Basic Set
\$700.00

SK Cash Register (each)
\$75.00

SK AutoBill
\$75.00

SK Time Clock
\$55.00

Annual tech support & updates.....Included

Shareware demo set (three 1.4 meg disks)

Demo modules & manuals on disk
\$20.00

Check-It-Out™

Check-It-Out (CIO) is a program for the control of lending departments like school media departments or police department equipment check outs. It is set up to use and print bar coded patron id cards and bar codes on the items for check in/out of materials. Bar code readers are optional since any information normally scanned in by a bar code reader may also be typed in.

A bar code label is created for each item and each patron. The patron label is usually then attached to the patron's ID card. CIO uses inexpensive standard one inch continuous mailing labels for use with a dot matrix printer like the ImageWriter. For laser and inkjet printers CIO uses standard 3 across 10 down sheets of laser labels.

The system is set up so that it may be used in the traditional way, where the employees check out every item, or it can be used as an honor system checkout. In the latter case the patron merely scans his or her ID card bar code then scans the bar code on each item they are checking out. Because Check-It-Out is set up for the honor system it will always open up directly to the "Check Out" window. Other manager functions are then accessed from

